

**MINUTES
SNOW HILL BOARD OF COMMISSIONERS
MONDAY, SEPTEMBER 8, 2014
G. MELVIN OLIVER TOWN HALL
201 N. GREENE STREET
SNOW HILL, NC 28580**

- 1. Call to Order – Mayor Pro Tem, Lorraine Washington called the meeting to order at 6:30 p.m. The Prayer was offered by Commissioner Hagans. The Pledge was led by Commissioner Wilkes.**
- 2. Roll Call – The roll was called by Town Clerk, Cathy Webb. All members were present except Mayor Liles, who was out due to sickness. A quorum was declared.**
- 3. Consider Agenda Approval – Motion made by Commissioner Hagans, seconded By Commissioner Wilkes to approve the agenda as presented.-Motion carried.**
- 4. Consider Minutes Approval – Motion made by Commissioner Wilkes, seconded By Commissioner Hagans to accept the August 11, 2014 minutes as presented. Motion carried.**
- 5. Presentation – CDBG Request – Danny Grant**

Mr. Grant asked the Board to reconsider action taken at the August meeting to hold excess funds for an existing participant. Mr. Grant would like to have the opportunity to utilize these funds to expand his services and add an employee.

Mr. Hill said that this is an accepted option by the Department of Commerce that will require a project amendment to be submitted and approved. He stated that he would recommend that if the Board granted this request that the availability of these funds be advertised to all businesses inside the corporate limits and a final decision be made on the recipient of these funds.
- 6. Report of Officers:**
 - a. Mayor – NONE**

b. Town Administrator –

- 1) **Farmer's Market Annexation Request – Mr. Hill stated that the County Manager has asked the Board to consider accepting a voluntary annexation of the Farmer's Market Property. Mr. Hill stated that there is no clear or apparent benefit to the Town in doing so in that no property taxes would be collected but that the Town would be required to provide services including law enforcement.**
- 2) **Boys & Girls Club Request – Mr. Hill received a request for a \$5,000 donation from the Boys and Girls Club. He stated that the Town was asked last year to pledge that amount for three years. Board action at that time was to make a one-time donation and to consider an annual request.**

c. Town Clerk/Finance Officer –

- 1) **Budget Amendment I – Cathy Webb presented a Budget amendment for an insurance settlement from damages incurred during a lightning storm in mid July.**

7. Report of Boards – NONE

- 8. Public Comments – Sharon Ginn announced that there would be an opening reception on Tuesday night, September 9, 2014 for the work that would be on display for September and October. The art work was done by Art Teachers from ECU. She also mentioned that Rouse Family Foundation Dinner would be held on September 27, 2014 and encouraged all to attend if possible.**

9. Action Items –

- 1) **Consider a donation to the Boys & Girls Club – Motion made by Commissioner Wilkes, seconded by Commissioner Hagans to donate \$1,000 to the Club – Motion carried**
- 2) **Consider Adoption of Budget Amendment I – Motion made by Commissioner Hagans, seconded by Commissioner Shackelford to approve this amendment. – Motion carried.**

10. Closed Session – Property Acquisition – Personnel

A motion was made by Commissioner Shackelford, seconded by Commissioner Hagans to go into closed session. Motion carried.

A motion was made by Commissioner Shackelford, seconded by Commissioner Hagans to reconvene to regular session. Motion carried.

A motion was made by Commissioner Taylor, seconded by Commissioner Hagans to amend the agenda to discuss the personnel policy and the Town Charter. Motion carried.

A motion was made by Commissioner Wilkes, seconded by Commissioner Shackleford to accept the resolution amending the personnel policy and the Town Charter and to schedule a public hearing for October 13, 2014 to discuss amending the Town Charter.

11. Commissioner Comments – NONE

12. Adjourn – There being no further business to come before the Board, a motion was made by Commissioner Shackleford, seconded by Commissioner Hagans to to adjourn. – Motion carried.

Mayor Pro-Tem

Clerk